



With thousands of students to register in just a few days the scanning has to work reliably and efficiently.

“It is any missing documents that cause the problems”





said Philip Briggs, Project Manager.



The Points Based Immigration system requires Education Establishments to verify, collect and store key documents relating to personal identification and proof of qualifications.

During Student Registration week, systems and staff are under increasing pressure to collect data and check documentation. The common situation finds a number of ‘check-in desks’ where students provide required information to staff. Ether Solutions worked the University to design and implement a Kofax solution to scan all the documents a student presents. These are transferred to a document management system so that the School or faculty involved can always reference the material.

Given the new regulations, and the rising number of documents required, the solution mitigates the risk of failing to capture a document.

-  No paper copies need to be kept
-  No office storage space issues or risk of damaged paper
-  No difficulty tracking the location of documents
-  No problems accessing documents from different locations

The solution has proved successful and now documents sent by email are also processed by Kofax to capture the information consistently.

[www.ether-solutions.co.uk](http://www.ether-solutions.co.uk)

*The Enterprise Portal, Document Management, Content Management and Document Capture Specialists*



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